

SPECIAL FESTIVAL ENDORSEMENT APPLICATION (TALBOT COUNTY)

1. A Special Festival Endorsement shall be issued only to holders of Class A, B, E, F-A, or I Licenses in Talbot County described in the application.
2. A Special Festival Endorsement shall authorize the holder thereof to sell or serve beer or wine by the glass to patrons on the site of the special festival during the specified hours of the event.
3. A Special Festival Endorsement shall authorize the holder thereof to sell at retail, in any quantity, to patrons of the event, wines or beer offered for tasting at the event, in sealed packages or containers, which packages or containers shall not be opened nor the contents thereof consumed on the site of the festival.
4. Alcoholic beverages which are to be sold under this license should be purchased from a wholesaler, and not from a retailer.

INFORMATION TO ASSIST YOU IN COMPLETING THE APPLICATION

1. Give the complete name and address of your corporate entity and the trade name.
2. Give the date(s) of the event. You may use one application to apply for a license for up to two consecutive days. No more than 4 endorsements shall be issued to a license holder in any calendar year.
3. Give a description of the place where you will be hold your event. A complete address is necessary.
4. State the purpose for having the event.
5. Please furnish a complete mailing address and telephone number for the person to whom the decision is to be sent.

INFORMATION ON PROCEDURE

1. When you have completed the application, mail it to: **Board of Liquor License Commissioners**, Talbot County Office of Law, Courthouse – South Wing, 11 N. Washington Street, Easton, MD 21601, or send via e-mail to: VBradley@talbotcountymd.gov
2. The Board may elect to approve your application administratively without the need for a hearing or if prevailing circumstances exist the Board will take up your application for consideration at the next scheduled Board meeting. **You may be required to be present at the Board Meeting for which your application will be considered.** The Board meets the second and fourth Mondays of each month at 10:00 a.m. in the Bradley Meeting Room located at the Talbot County Courthouse, South Wing, 11 N. Washington Street, Easton, Maryland 21601. The meetings, except for the executive session, are open to the public.
3. If a hearing is called on your application, the Board may issue its decision the day of the hearing or within thirty (30) days.
4. Upon approval of your application, you will be notified by the Board's Secretary and a Special Festival Endorsement will be issued.

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TO DETERMINE IF YOU QUALIFY FOR A SPECIAL FESTIVAL ENDORSEMENT, REFER TO CHAPTER 11. TALBOT COUNTY CODE, "ALCHOLIC BEVERAGES"; SECTION 11-6. B. SPECIAL FESTIVAL ENDORSEMENT

NOTE: Neither the Talbot County Board of Liquor License Commissioners nor its attorney may provide you with legal advice as to how to complete the application or present your case. If you have any doubt as to which license would be best for you or how to complete the application you may consult an attorney. An attorney may represent you in any matter before the Board. The information provided on this form is used to determine eligibility for requested event licenses. Please answer all questions before submission.

The Board can grant administrative approval of your application without a hearing, or will take up your application at the next scheduled Board meeting if necessary, **please submit your application 30 days prior to your event.**
You may be required to be present at the Board Meeting for which your application will be considered.

We Hereby Make Application for a Special Festival Endorsement to attach to our Class _____ License.

Insert License Type Held

Corporate Name of Business Entity and Trade Name

Address: _____

Date(s) & Hours Endorsement to be used: _____

Name of Facility & Address where function will be held: _____

Purpose and Description of the Event: Indicate purpose of event and how this event will be implemented including the specific types of alcohol to be sold; the server(s) and whether they are TIPS certified; and measures that will be taken to prevent underage drinking:

SIGNATURE - APPLICANT / LICENSEE

TELEPHONE NUMBER

Mailing Address

DATE